APPLICATION FOR CLOSING OF LOAN ACCOUNT

LOAN CODE NO. : | | | | | |

SOCIETY : **CGHS Ltd.**

To

The General Manager,
Delhi Co-operative Housing Finance Corporation Ltd.
3/6, Siri Fort Institutional Area, August Kranti Marg,
New Delhi-110 049

Dear Sir,

I have refunded a sum of Rs._____as full and final loan outstanding including upto date interest due against my name through Cheque/Demand Draft No. _____ dated_____ , drawn on the _____ vide receipt No. _____ dated _____. I, therefore, request that my loan account may please be marked "Closed" and also request :-

I. To return the following :

1. Loan Linked Deposit alongwith interest accrued
2. original documents
   (i) to me, as I have not taken 2nd loan from any other financial Institution/Employer.
   (ii) to my employer on the address given below :

   _____

   _____PIN Code | | | | | | |
3. Post Dated cheque(s) for the month(s) _____

II. Refund of cheque on account of Loan Linked Deposit etc. may be drawn in my favour on my Bank. Details are as under :

1. Name of the Bank
2. Branch
3. City
4. S.B. A/c No.

III. ADDRESS FOR COMMUNICATION (if there is any change) :

New postal address is as under :

Name _____

Address _____

Place _____

PIN Code _____

Phone No. (O)_____ (R) _____

Yours faithfully,

Signature _____

Date

Name _____

ACKNOWLEDGEMENT RECEIPT

Received application for closing of Loan Accounts from Shri/Smt. _____

Loan Code No. | | | | | |

Date _____

_____
Authorised Signatory of the DCHFC

Note : Loan Linked & Original documents will be released on last day of the month, if the full payment is made before 15th of the month